Paramount **WorkPlace**

2018 WorkPlace release focuses on advancing mobility, accelerating approvals, machine learning, and providing user-centric experiences.

Gain deeper visibility into cost, accelerate approvals, save your team more time, implement spend policies across all departments, and gain higher user adoption faster! Empower every team member to boost productivity and help minimize costs.

1

Powerful Reporting Metrics

Gain instant insight from a powerful 360° view of all your KPI's and metrics in one single dashboard, empowering you and your team to manage, evaluate, improve, and optimize any area of the business. You have the freedom to define your own metrics, customize the view, select from over 15 standard charts, create unlimited personalized charts, and even export the data for use in other applications or to slice and dice any way you like.

- Option to create an unlimited number of charts, metrics, and reports
- Over 15 out-of-the-box metrics and reports
- Powerful single-glance view of your KPI's
- Capability to export data
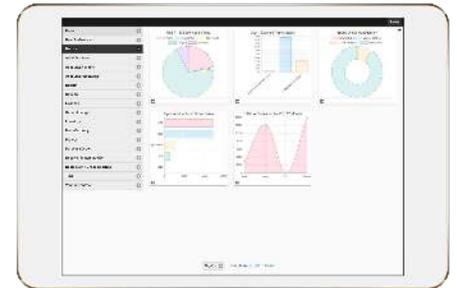
2

Smart Invoice Capture

Go beyond paperless invoice processing and into advancing your process and going from point A to Z accurately in seconds. WorkPlace's powerful OCR technology incorporates rich machine learning, capable of recognizing invoices and capturing the data down to the line-level. Eliminate inefficiencies, reduce the time users spend on keying and correcting data, and focus on high-value projects.

- Innovative OCR capabilities
- Business Learning features
- Automated invoice capture
- Optional third-party integration
- PO & non-PO invoice capture
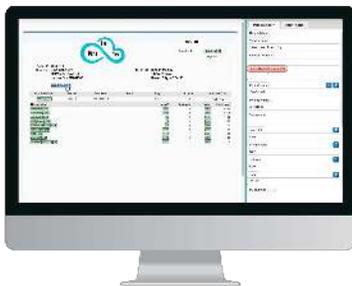
3

Modern Interface

Intuitive, attractive, and easy to navigate interface allows your company to onboard users more quickly and build higher user adoption rates. WorkPlace's intuitive UI allows any user, regardless of their skill level, to go through the procurement or expense cycle with confidence and ease.

- Type to Search feature
- Intuitive dashboard and workflows
- Meticulously designed components
- Balanced layout

4

Payment Processing Capabilities

Process Vendor and Employee payments securely, quickly, and directly from within the WorkPlace Spend Management solution, forming a robust, centralized P2P (Procure-to-Pay) platform.

- Available for WorkPlace Enterprise Standalone Version
- Payment Batch capabilities
- Automatic terms discounts calculation based on the assigned payment terms
- Full financial journal tracking for reconciliation of discounts taken, payments and exchange gain/loss in multi-currency environments

- Auto transmission of remittance information to suppliers
- Standard payment provider integration available
- Automated electronic payments from within WorkPlace
- Option for personalized integration via WorkPlace DIAPI or report exports

Google Maps Mobile Capabilities

Go beyond managing your business spend and enforcing corporate policy. Now you can save more time while traveling by automatically calculating mileage from within the Mobile App, adding it seamlessly to your expense reports.

5

- Seamless map integration for mileage reimbursements
- Simple and accurate accounting of the user's mileage driven
- Select and store routes and mileage alongside your Travel and Expense transactions for audit compliance and workflow
- User-based personal travel and standard commute deductions

6

Requisition Mobile App

Move your requisition entry and approval forward even when you're on the road with WorkPlace Mobile App. Browse and shop company catalogs, request items for purchase, save items to cart, and submit items, as well as approve or reject requisitions and add comments from anywhere, anytime.

- Full visibility of the entire requisition cycle
- Line-level review, approval, and rejection capabilities
- Catalog & non-Catalog shopping

PROFESSIONAL SERVICES

TECHNOLOGY

PHARMACEUTICALS

HOSPITALITY

PROFESSIONAL SPORTS

NON-PROFIT

TELECOMMUNICATIONS

EDUCATION

UTILITIES

STATE & LOCAL GOVERNMENT

GAMING & CASINOS

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