

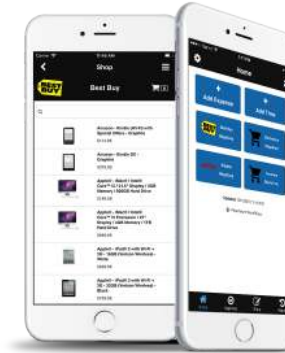
Requisition & Procurement



Key Features

- Mobile Catalog Shopping & Approvals
- Enterprise Purchase Order Management
- Powerful Receiving Capabilities
- Multi-Currency & Multi-Language
- Dynamic Rule Engine & Approval Workflow
- Ad Hoc Approvals
- Advanced Optical Character Recognition (OCR)

- Extensive Project & Job Cost Capabilities
- Flexible Vendor Approval
- Effective Request for Quote
- Sophisticated Audit Capabilities
- Flexible GL Distributions
- Advanced Budgeting Engine
- PunchOut Capabilities
- Guided Buying Catalogs
- Inventory & Materials Management
- Powerful Tax Engine
- Questionnaire Capabilities
- Comprehensive Status Monitoring
- AP Automation
- Vendor Invoice Portal
- Centralized Invoice Matching
- Powerful Vendor Contract Management



Mobile App Features

- Request items for purchase, browse and shop company Catalogs, save items to cart, and submit items from anywhere, anytime!
- Approve, disapprove, and process approval sessions directly from your mobile device
- Works across multiple companies in WorkPlace Mobile App without logging in and out
- Clear display of Mobile Requisitions details and approval status on the History screen
- Seamless access to Paramount WorkPlace via secure On-The-Go web server

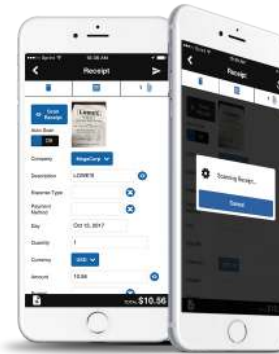
Expense



Key Features

- Mobile Entry & Approvals
- Advanced Optical Character Recognition (OCR)
- In-line Receipt Attachment
- Intuitive Expense Type Engine
- Google Maps & Mileage Calculation Capabilities

- Ad Hoc Approvals
- Easy Credit Card Assignment
- Real-Time Cash Advances and On-Account Balance
- Advanced Expense Split
- Powerful GL Distributions
- Attendee Tracking
- Powerful Tax Engine
- Filter-Based Controls Rule Engine
- Multi-Currency Options
- Robust Questionnaire Capabilities
- Comprehensive Status Monitoring
- Dynamic Rule Engine & Approval Workflow
- Travel Request & Pre-Approval Features
- Open Payment Capabilities – (Sunshine Act)
- Direct Connect Corporate Credit Card and Banking Integration



Mobile App Features

- Create, submit, add attachments, and view status of expense entries and expense sheets anywhere, anytime!
- Approve, disapprove, process approval sessions from your mobile device, even across multiple companies
- Currency options, robust auto fill, type to search, Entry Assistant feature, Google maps integration
- Clear display of Mobile Expense sheet status and expense line item details on History screen
- Seamless access to Paramount WorkPlace via secure On-The-Go web server