Advanced web-based & mobile spend management solutions for mid-market & enterprise organizations worldwide. Stand-alone solution and out-of-the-box seamless integrated extension of:

- Microsoft Dynamics GP, AX, NAV, SL
- Dynamics 365 Business Central

Industries We Serve Include:

- STATE & LOCAL GOVERNMENT
- PROFESSIONAL SPORTS
- PHARMACEUTICALS
- GAMING & CASINOS
- HOSPITALITY
- TELECOMMUNICATIONS
- EDUCATION
- TRANSPORTATION
- LIFE SCIENCE
- TECHNOLOGY
- UTILITIES
- NON-PROFIT
- PROFESSIONAL SERVICES
- AGRICULTURE

Company Size 5 - 3,000+ Users

HQ / Metro Detroit
1374 East West Maple Road Walled Lake, MI 48390
Offices / GA - ND - RI - VT - WA - CAN
E / Sales@ParamountWorkPlace.com
P / 800.725.4408

www.ParamountWorkPlace.com
Automate the entire Requisition & Procurement process, move projects forward, enhance communications, gain real-time visibility and control, and drive efficiencies across your entire organization. Designed for mid-size and enterprise organizations as a stand-alone solution, or as a seamless out-of-the-box, real-time integration with Microsoft Dynamics GP, AX, NAV, SL, Dynamics 365 Business Central.

Dynamic Rule Engine & Approval Workflow
Implement any corporate approval rule you can imagine during the entire process, even at creation!
- Mobile & e-mail approvals
- Unlimited entry rules
- Unlimited approval rules based on any field available such as vendor, amount, department, GL account, expense type, etc.
- Position-based approvals, a rapid deployment based on organizational structure and approval limits.
- Approval workflows & budgetary controls for PO & Non-PO invoices
- Approval of revisions to a transaction
- Auto detect invoice variances by approval
- Optional auto skip to next (but not final) approver
- Acceptance of variances (price, quantity)

Requisition Ad Hoc Approvals
Introduce additional approval requirements on the fly while maintaining policies & controls to your original defined configuration, moving processes forward on the fly.
- Ad Hoc Approval functionality for additional level of flexibility
- Approvers can add new approvals to existing workflows on the fly

Enterprise Purchase Order Management
Automatically track, manage, organize, and instantly route approvals for PO creation. Control transactions, keep purchasing commitments up to date, and streamline the procurement process company-wide.
- Control who can create manual POs, initiate Change Orders, or automatically generate from approved Requisition & RFQ workflows.
- Release PO via automatic purchasing process or CMs.
- E-click receipt & invoice creation directly from PO screen.
- Full Change Order Management document retention, revision number tracking and approval workflow.
- Quantity status & detailed audit log throughout purchasing lifecycle.
- Effective dashboards & analytics of PO status, detailed audit logs, inquiries, and reporting for any required compliance.

Flexible GL Distributions
Distribute requisition line items into hundreds of GL accounts in seconds.
- Total control & flexibility in expense & ERP.
- Distribute unlimited line items into unlimited GL accounts.
- Distribution Groups for auto or manual GL distribution.
-

Mult-Currency & Multi-Language
- Eliminate language & currency barriers, and provide access to your global teams.
- Foreign & actual local currency options
- Currency can be selected at the transaction line level
- Mobile, web, or email approval can be manually or automatically from ERP or online service.
- Position-based approvals, a rapid deployment based on organizational structure and approval limits.
- Approval workflows & budgetary controls for PO & Non-PO invoices
- Approval of revisions to a transaction
- Auto detect invoice variance by approval
- Optional auto skip to next (but not final) approver
- Acceptance of variances (price, quantity)

PunchOut Capabilities
- Speed order processing, lowering procurement costs by integrating real-time with suppliers’ online catalogs.
- POs are created & auto sent to vendors after approval
- Receipt criteria can be at transaction (header) level, or item (line) level
- Centralized invoice matching
- Ensure correct receipt & billing of items ordered with true centralized AP Invoice Processing across your entire organization.
- 3-way match processing to avoid paying for items billed, paid, but not yet received
- Separate user & role level security for Receipting, 3-way & 2-way matched invoices to enforce segregation of duties.
- Auto unmatched invoices or processing workflow & notifications to eliminate processing delays.
- Exception based invoice variance approvals based on quantity or dollar thresholds to enhance purchasing controls
- Line level audit log for instant access to each item's purchasing history – from requisition, approvals, receipts, invoice match
- Automatic vendor inquiries
- Notification of any new vendors or new approval requirements.

Powerful Vendor Contract Management
- Enforce vendor-negotiated terms and provide blanket PO capabilities.
- Track committed amounts & quantities against contract budgets.
- Originolate vendor contracts from within requisition.
- Enforce vendor contract for a specified period.
- Manage by $ amount, quantity, or both.
- Auto receipt to a predefined vendor.
- Auto route requisition line items for approval when amount is exceeded.

Powerful Receiving Capabilities
- Recognize receipt of goods & services easily from any location with multiple receiving options to comply user needs.
- Auto alert to requester when request is fulfilled or not received by due date
- Single wizard-driven process to streamline receiving process for multiple vendor shipment transactions.
- Filters to restrict items available to receive based on user's responsibility.
- Multi-user task receiving include auto-receiving. Receive Load by PO Number, detailed transaction entry, and more.
- Auto GL journal based accounting for items received not invoiced.
- Receivers can cancel or reject item quantities upon receiving and update PO status in real-time.

Flexible Vendor Approval
Control vendor creation within the ERP by keeping vendor approvals with A/P while providing requisition & procurement users an easy way to request a new vendor.
- Fully configurable approval process within WorkPlace.
- Detailed audit log of who requested & approved the vendor.
- Attachment capabilities, and 1099 vendor support.

Robust Check Request Features
Link paper invoices with digital data and manage non-PO invoices in seconds via document management capabilities.
- Robust check request approval.
- Initiate check requests using scanned invoices.
- Supports 1099 entry & payments.

Effective Request for Quote
Obtain the best deal & turnaround time. Submit and manage RFQs to multiple vendors. Compare quotes based on delivery date & price. Manually or auto award POs in seconds.
- RFQ Module & securely hosted RFQ Portal options.
- Real-time vendor notification of when quotes are available for quote.
- Auto vendor selection based on rank & commodity codes.
- Manual override awarding based on price or fastest delivery.
- Online vendor response via vendor portal.

Dynamics 365 Business Central
Mobile Catalog Shopping & Approvals
Enjoy Mobile App Catalog Shopping & Approvals - browse & shop your vault of catalogs, save items to the shopping cart for later submission as a requisition directly from your Mobile App, anywhere, anytime!
- Available for iOS & Android.
- Secure mobile access to WorkPlace via the On-The-Go (OTG) web service.
- View status of open requisitions from the Mobile Requisition dashboard.
- Approve & process requisitions from To Do list, all within the App.
- View, edit, and approve requisitions on multiple companies in WorkPlace from a single interface.

Accounting Capabilities
- Allow users to identify and control accounts associated with a transaction.
- Access any financial data required during the transaction entry.
- Prepare the financial reports based on the financial data entered into the financial system.
- Maintain financial data during the transaction entry.
- Make changes to financial data during the transaction entry.

Intuitive Supplier/Vendor Invoice Portal
- Secure, reliable SaaS Vendor Portal communication.
- Activate existing vendors from WorkPlace Supplier Network or invite new vendor at no additional charge.
- Vendors can access multiple companies on a single dashboard and upload attachments & documents to streamline their payment process.
- Vendors are auto notified when POs are available to view & match.
- Secure data entry & data protection, including 2-factor authentication.
- Vendors are empowered to enter PO & non-PO invoices, automatically entering data into your system.
- Increase collaboration with vendors.
- Self-service empowers vendors to update their contact info for approval and integration to ERP as system of record.

Inventory & Materials Management
Gain full visibility & control costs with a tightly integrated inventory & procurement system. Order, fulfill, or transfer stock held at any inventory location with confidence and ease.
- Manual update stock balances for item inventory.
- Real-time updates & visibility of item stock levels.
- Materials management workflow.
- Inventory replenishment check stock levels to auto generate requisitions.

Intuitive Web-based and Mobile Requisition & Procurement solution that is easy for employees, effective for management, and powerful for accounting!